

Statement of Deficiencies

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for 4 staff. Health statement for another staff expires in November 2004. Please check at follow-up.

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for one staff hired 8/04.. Documentation of submission [was not] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5312-A: Orientation Training

Not Met

Findings/Corrections

5312.A. Provider lacked documentation that one staff hired 8/04 received orientation within one week of employment and prior to having sole responsibility for a group of children to include training in the following topics:

Center policies and practices including health and safety procedures;
Emergency and evacuation plan;
Supervision of children;
Discipline policy;
Job description;
Individual needs of the children enrolled;
Detecting and reporting child abuse and neglect;
Current Child Day Care Class "A" Minimum Licensing Standards;
Confidentiality of information regarding children and their families.

Orientation training did not include documentation of the 4 days supervised work with children.

Documentation shall consist of a statement/checklist in the employee record signed and dated by the employee and the Director attesting to having received such orientation training and the dates of the supervised work with children.

5313-B: CPR, Pediatric First Aid, Community Water Safety Training

Not Met

Findings/Corrections

5313.B. Children participated in off-site water activities at the Centenary swimming pool and there was not documentation on file at the center that the lifeguard on duty is currently certified.

5319-D: Posted Menu

Not Met

Findings/Corrections

5319.D. The school-age building did not have the current weekly menu listing specific food items served for snacks.

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5321-L: Illnesses and Unusual Behavior

Not Met

Findings/Corrections

5321.L. The Provider did not maintain documentation of [illnesses] that occurred in the center to include:

- child's name;
- type/description of illness or unusual behavior;
- date and time of onset;
- action taken;
- time of parental notification; and
- signature of person notifying parent.

5327-O: Fire Drills

Not Met

Findings/Corrections

5327.O. The Provider did not have documentation on file that fire drills for Building

#2 were conducted at least monthly at various times of the day. Drills were only done in Building #1 Documentation shall include:

- Date and time of drill;
- Number of children present;
- Amount of time to evacuate the center;
- Problems noted during drill and corrections noted;
- Signatures (no initials) of staff present.

5335-B: Required Staff When Transporting Child Under 5

Not Met

Findings/Corrections

5335.B. The Provider did not have the driver plus one staff in each vehicle when transporting any child under five years of age.

One four-year-old child is being transported with children 5 years to 12 years old and only one staff